

Avita Community Partners
Board of Directors Meeting Minutes

DATE: February 23, 2022	TIME: 7:00 PM
PLACE: Avita Administrative Offices and Zoom	PRESIDING: Angela Whidby, Chair

Attendance

Seth Barnes, Jr.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Deena Handy	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Angela Whidby	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Barbara Bosanko	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Terry Hawkins	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Carol Williams	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Angie Brown	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Avery Nix	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Kent Woerner	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Sharon Bucek	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bruce Palmer	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shelly Echols	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Penny Penn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
Sherry Estep	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sammy Reece	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No

Executive Team Member Attendance

Greg Ball	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lori Holbrook	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Mary Donna McAvoy	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Cathy Ganter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Cindy Levi	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Hannah Quinn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Allan Harden	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items
Welcome & Call to Order	The Board Meeting was called to order at 7:05 PM by Angela Whidby.
Determine Presence of a Quorum	A quorum was present with 12 members in attendance.
Approval of Agenda	Motion to approve the agenda was made by Shelly Echols; second by Kent Woerner. Motion carried by unanimous vote.
Approval of Minutes	Motion to approve the January 26, 2022, minutes was made by Barbara Bosanko; second by Kent Woerner. Motion carried by unanimous vote.
Board Chair Report	Angela welcomed everyone, including the new Executive Assistant, Hariah Hutkowski, and moved straight into the agenda to the CEO report.
CEO Report	<p>Cindy Levi welcomed 3 visitors to the meeting. Judy and Melissa Marshall attended in person. Tracy Abbot was online watching the meeting. All three individuals were from Rabun County.</p> <p>Cindy reviewed the following in her report:</p> <ul style="list-style-type: none"> • Shared a newspaper article from the NE Georgia newspaper and Feb 4th on Avita offering mental health resources. • Rabun county magazine called the Laurel of NE Georgia, and article by Dr. Polaski, entitled "Rabun County Mental Health Resource Crisis Continues." It references Avita's activities to help moving forward to expanding services in Rabun County. • Attended a mental health awareness event in Rabun County on Feb 22; Cindy attended and gave overview of event and spoke at County Board of Commissioners meeting. • COVID update; several programs were closed for the required 5 days due to either staff or clients testing positive and exposing others. Mid-January there were 324 cases and as of Feb 17th there were 98 positive Covid individuals. • Speaker Ralston presented the omnibus legislation addressing recommendations of the Behavioral Health and Reform Commission, HB 1013, in the House on January 26th. Immediately following the presentation of the Bill, he held a press conference on the steps of the capitol to discuss the Bill. As a member of the Behavioral Health Reform and Innovation Commission, Cindy was invited to participate in this momentous occasion. <p>HB 1013 is 74 pages long and captures the recommendations of each of the Commission's subcommittees. Major components of the Bill include: mental health parity and accountability, service cancelable education loans for employees working in the behavioral health filed (\$10 million has been appropriated for this in year one), Assisted Outpatient Treatment pilot programs, funding for accountability court programs, changes to wording of the involuntary commitment law removing the requirement that danger to self or others be "imminent", establishes a network of co-response teams with law enforcement partnering with mental health professionals, establishes a state-wide data sharing system for children's mental health</p>

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	<p>services, requires the Department of Community Health to complete a rate study, adjusting reimbursement rates for Medicaid that are outdated.</p> <ul style="list-style-type: none"> • Avita is still waiting approval of the amended fiscal year budget for the \$5,000 pay increase for full-time employees. • Cindy testified for another mental health bill, SB 403 on Feb 9th. • The County budget process for the upcoming fiscal year has begun. We are submitting required documents requesting local funds be allocated to Avita from all 13 counties that Avita covers. • Discussions continue with Rabun County Commissioners regarding a space for Avita to provide counseling and medication management in the county. • The following staff have been recognized for going above and beyond over the past month: Connie Eaves, Jill Bailey, Lori Kirkpatrick, Tammy Henson, Amy Jones, Sheila Huckabee, Shane Dalton, and Julie Zemke. Thanks to these employees for their dedication to Avita’s mission. • Shared happenings around Avita and success stories.
<p>Financial Update & Audited Financial Statement Reconciliation</p>	<p>Greg Ball reviewed the following in his report:</p> <ul style="list-style-type: none"> • January saw a \$19,000 deficit but the fiscal year to date is a positive \$19,000. • Our monthly Net Surplus variance from the budget is an unfavorable \$41K. • Actual total monthly revenue compared to budget is an unfavorable variance of \$623K, driven primarily by the unused capacity at the BHCC and the continued lower outpatient clinic revenues due to Covid. • For the month, we had a favorable expense variance from the budget of \$582K. This favorable variance is due to the large number of open Behavioral Health positions and a lag in the hiring of positions for the new BHCC. • Our Key Performance Indicators (KPIs) continue to exceed the targets established by DBHDD: <ul style="list-style-type: none"> ○ Cash on Hand – 90 days – up from 77 ○ Current Ratio – 5.9:1 ○ Days of Covered Expenses – 71 days ○ Long Term Debt Ratio – .12:1 • AUDITED FINANACIAL STATEMENT RECONCILIATION • Every 5 years requires a rotation for external auditors, we had Garland Williams and Assoc did the report to maintain objectivity. • An unqualified opinion of no adjusted entries based on their review • Showing the Accrual Basis versus the FULL Accrual Basis due to GASB standards, this provided a negative \$928,767 because it reflected the approx. \$2 million that was paid for to the BHCC and other non-cash expenses like pension fund liabilities and depreciation.
<p>Strategic Plan Update & Corporate Compliance Report</p>	<p>Cathy Ganter reviewed the following in her reports:</p> <ul style="list-style-type: none"> • STRATEGIC Plan 2020-2022 falls in line with accreditation. Is required by CARF. Figures show Oct 2021-Dec 2021 statistics. • Highlights: Percent of clients receiving the targeted level of care was at 89%, needed to be at 80% • Overall satisfaction also was at 89%, needed to be at 90% • Clients dropped about 200 from CY20-21 • Staff voluntary turnover was well below 25% threshold at 12.73% • Client satisfaction of front desk needed to hit 95%, we were at 90% • CORPORATE COMPLIANCE PROGRAM • Purpose is the implement organization policies, procedures, and practices designed to prevent, detect, and correct unethical and illegal practices, waste, fraud and abuse, intentional or unintentional. Priorities include appropriate business practices, promote and protect client rights, health and safety and meet regulatory and accreditation standards. • Effectiveness includes exercising due diligence to prevent and detect criminal conduct. • We expect numerous items from employees and contract service providers. • 5 year trend graph and incident reports discussed • Total reports decreased year over 2020 to 2021 from 408 to 310.

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	The regulatory environment continues to evidence ongoing change in scope requirement and consequences. We continue to focus on adherence to our values and ethical standards, monitoring and adjusting to regulatory environment and use of data performance metrics.
Public Comment	<ul style="list-style-type: none"> • Meeting agenda amended motion by Sharon Bucek and seconded by Kent Woerner. Unanimously passed. • Judy Marshall thanked Avita for attending. • Tracy Abbot shared her thoughts about Rabun County mental health. She was focused on long term care recovery or continuum of care. Asked some clarifying questions that were answered by Cindy Levi.
Executive Session item	<ul style="list-style-type: none"> • Motion to go into executive/closed session at 7:59 p.m. by Kent Woerner and seconded by Barbara Bosanko. Passed unanimously. • Discussed patient specific incident and results of internal investigation. • Resumed open session at 8:43 p.m.
Adjournment	At 8:44 PM Barbara Bosanko made a motion to adjourn the meeting; second by Kent Woerner. Motion passed unanimously.

Hariah Hutkowski

3/23/2022

Presiding Officer Signature

Date Approved

Respectfully submitted,

Hariah Hutkowski

Hariah Hutkowski, Recording Clerk